Who is eligible?
You are eligible for services through the Dual Career Program if your spouse or partner either holds or is being considered for:

- a Cornell University tenured or tenure track position; or
- a Cornell University Band H or higher non-academic position with a term of at least two years;

and
- your spouse or partner and you are considering relocating or have relocated to the Ithaca area within the past two years and you are seeking employment in the Ithaca area for the first time.

What services are provided?
- Job search assistance
- Dual Career identification for Cornell positions
- Support and advice on resumes, cover letters, and interviewing techniques, if you wish
- Information about job openings at Cornell
- Information about job openings with area employers
- Networking assistance
- Referral for informational interviewing both at Cornell and in the community
- Current information about the local hiring market

Frequently Asked Questions

Q: Am I guaranteed a job?
A: There is no guarantee of placement. We will do everything possible to assist you in your job search, but can neither create jobs nor intervene in an employer’s hiring process.

Q: Will I be given preferential treatment for Cornell positions?
A: Cornell University is committed to assisting dual career couples. The Dual Career Program consultant can contact a hiring supervisor to identify you as a dual career candidate for a Cornell position. For a list of open Cornell positions, please see www.hr.cornell.edu/jobs.

Q: Can you help me find employment outside Cornell University?
A: We have a network of business contacts in the community. Through the program, you can obtain resource information about the local business community, job openings and introductions to contacts of interest for informational interviewing purposes.

Q: Can you help me find an academic position at Cornell?
A: Those interested in an academic position at Cornell can meet with a Dual Career Program consultant to clarify their employment goals and to obtain any other information of interest. The consultant will then forward a client’s curriculum vitae for further attention.

Q: How long will you assist me in my job search?
A: Program services can continue either for up to one year or until you secure your first regular, non-temporary job, whichever comes first.

Q: Can you help me find a position at a nearby college or university?
A: Cornell University initiated and is a lead member of the Upstate New York Higher Education Recruitment Consortium (UNY HERC). The UNY HERC website (www.unyherc.org) can help you identify nearby colleges and universities and their available jobs. The site also provides other information of interest to families relocating to the area.

For more information, please contact:
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